



**HOME ENERGY LOAN PROGRAM (HELP)
Energy Auditor Requirements**

Your lender will not accept reports from Energy Auditors that do not meet the standards detailed in the table below. You are encouraged to share this information with any Energy Auditor that desires to perform an energy audit on your home.

Energy Auditor Requirements Checklist
Certification/Accreditation by one of the following: MaineHousing or the Maine Public Utilities Commission Residential Energy Services Network (RESNET) Northeast Home Energy Rating System Alliance (NE HERS) Building Performance Institute (BPI)
Up-to-date insurance certificate with the following insurance: General Commercial or Professional Liability in the amount of \$500,000 per occurrence & Worker's Compensation, Maine Statutory Limits
Name, address & phone # of Energy Auditor
Date of Energy Audit
Physical address of property receiving the audit
Estimated annual energy cost of house "as is"
Cost of the Energy Audit & Final Inspection
Assessment of existing insulation & recommendations for additional insulation if needed
Assessment of existing ventilation & strategy for additional ventilation if necessary
Pre-work blower door test in CFM50 & a target blower door range or target air exchange rate for the home
Estimated monthly & annual savings in units of energy & estimated monthly and annual savings in dollars (e.g. gallons of fuel, kilowatt hours, BTUs)
Detailed list of improvements listed in order of cost savings from best to least
Calculations for cost savings (e.g. Savings to Investment Ratio (SIR) and or simple payback) and an explanation of the calculations
Final Inspection Report with the following: Post work blower door test results in CFM50 Assessment of the quality of work installed by contractor Final report must be submitted to homeowner prior to final payment